# HELC NEWS

VOLUME 21 ISSUE 1

#### SEPTEMBER 2016

### Parent Representative Group

Leadership Positions for 2016-2017 School Year Chair: Wynne Speir

Co Chair: OPEN

Secretary: Lauren Flatt

Snack Coordinator: Miller Girvin

Fundraising Coordinator: Toni Kidd

Christmas Giving Coordinator: Farrah Woodley

Christmas Toy Drive Coordinator: Wynne Speir

Art Auction Coordinator: Katherine Moore-Smith

Teacher Appreciation Week Coordinator: Sarah Dorner

Family Day/Night Coordinator: Melissa Langston and Kelly Taylor

Special Projects Coordinator: OPEN

The Parent Representative Leaders are preparing for their first meeting of the new school year. All 16 classrooms will have one or more representatives to meet/find out about HELC events and to discuss ideas brought forward by parents. Also, representatives often decide on ways to show staff appreciation during these meetings.

Several classrooms still need a representative so please let your child's teacher know if you would like to serve as a parent representative this year.

The September Meeting will be held on the 28th from 12-1pm in the Chicka Room, with the Center providing lunch.

Please be sure to sign your name on the sheet provided at the front desk if you would like to attend.

Harris ELC 1413 7th Avenue North Birmingham, AL 35203 Phone (205) 252-5060 Fax (205) 252-6628 Tax ID # 63-1133951



**HELC** Website www.harriselc.org



#### **HELC Administrative Staff**

Robbie Roberts, Director of Teacher Training and Outreach robbieroberts@harriselc.org

Diana Blackwell, Director of Children's Programs

dblackwell@harriselc.org

Carla Hardy, Administrative Assistant/Office Manager chardy@harriselc.org

Lesa Harris, Assistant Director/Fiscal

ljharris@harriselc.org

Vickie Wiley, Administrative Assistant, Personnel Manager vwiley@harriselc.org

### September Parent Seminar

The September Parent Seminar will Sleep is just as important for our 3 be held in the Chicka Room on the **23rd** from 12:30-1:30 PM. Child's Play Therapy will discuss "The Importance of Sleep and Self-Regulation". This topic is for ALL **HELC Parents!** 

and 4 year olds as it is for our Infants! Bring your lunch and enjoy learning about the importance of sleep, establishing a healthy bedtime routine, and self regulation.



**HELC Office Hours** 7 A.M.—6 P.M.



### **ATTENTION PARENTS**

Please remember:

Use your door cards every day

Sign your child in and out on the computer and the sign in sheet on your child's classroom door

Finish all phone calls before entering the building



## 2016-2017 Annual Fundraiser

### Dreamland Barbeque



What better way to kick off off the holiday festivities than with Barbeque!!! This year the HELC Parents are partnering for our annual fundraiser, which begins October 10th.

with Dreamland BBO

ing up your purchase. The designated delivery date will be listed on the order form.

We welcome ALL orders, this fundraiser is not limited to HELC Families!!!

If you have any questions regarding this fundraiser, please contact Toni Kidd at tgreen8311@gmail.com.

Each year, HELC Parents host an annual fundraiser. The profits are used primarily to provide holiday gifts for many HELC employees who serve the children daily but are not one of the 2 primary classroom teachers.

Order forms will be placed in your child's folder, complete the form and return with payment to the front desk. The orders will be delivered to HELC for your convenience of pick-



## SchoolCast Used As Parent Notification System

HELC will continue to use SchoolCast as a form of communication with parents for two different purposes. Most importantly, we will use SchoolCast to alert parents of school closings, school delays, or emergency situations. This system can be used to email, call, or text all families as soon as we need to get in touch with you. We will use the numbers and emails you provided on your emergency contact sheet. In addition to using this during emergency situations, this system is used to send the HELC Newsletter, to notify you of

upcoming events and to send reminders through email.

You will receive a letter in your child's folder with your Login information and instructions to change and update any contact information. Please let us know if you do not have an email address or if you have any

### 2016-2017 Upcoming Events/Closings

questions.

**September 27** — Vision Screening

September 27-29— Speech and Hearing Screening

**September 28—** Parent Representative Meeting

**November 11--***Veteran's Day- HELC CLOSED* 

**November 23-25**--Thanksgiving Holiday